

## CAMBRIDGE CITY COUNCIL

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REPORT OF: Democratic Services Manager

TO: Civic Affairs Committee

20/11/2013

WARDS: None directly affected

### **MUNICIPAL YEAR 2014/15**

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#### **1 INTRODUCTION**

1.1 This report seeks approval to the Council's meeting calendar for the Municipal Year 2014/15.

#### **2. RECOMMENDATIONS**

2.1 To agree the meetings calendar attached.

2.2 To consider options for the Annual Meeting in May 2015.

#### **3. BACKGROUND**

3.1 This Committee sets the forward programme of dates for Council and committee meetings, following consultation with Leaders of all party groups. Following the requirement to move the Annual Meeting from May to June 2014, Leaders were consulted but only on the summer meeting cycle, because of two options available. The proposal for the summer cycle before the committee has been supported, but the assumption made is that the remainder of the 2014/15 year should reflect the current annual cycle of meetings as far as possible.

3.2 The changes to highlight are:

- There is a compressed summer scrutiny cycle, because of the later Annual Meeting of the Council. The following Council meeting takes place on the first day of the summer school holiday.
- A Council meeting in the first week of November because of changes to the timing of the political party conference season in September/October.

NB. Both the Area Committees and the Joint Development Control Committee will set dates with the knowledge of this forward programme.

- 3.3 If adopting current scheduling conventions, the Annual Meeting for 2015 would be held in May half term. The Committee's view on this is requested.

#### 4. **IMPLICATIONS**

- (a) **Financial Implications** n/a
- (b) **Staffing Implications** n/a
- (c) **Equal Opportunities Implications**

The convention when setting dates has been to spread meetings across the days of the week (Monday-Thursday) and the hours in the day. There has been a move over recent years by individual committees to move meetings into the late afternoon/evening to reflect councillor preferences.

- (d) **Environmental Implication**
- (e) **Procurement**
- (f) **Consultation and communication**
- (g) **Community Safety**

**BACKGROUND PAPERS:** None.

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Report file:

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